

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
MAY 22, 2012**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 22, 2012, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Building Commissioner/Zoning Administrator Darla Blazey, City Attorney William Shaneyfelt, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on May 8, 2012. Thereafter, a **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the minutes as published. Motion carried 3-0.

**KIDDIE KARNIVAL**

Jason Schmitt, representing the Jasper Kiwanis, asked permission to use Jaycee Park and the shelter house on Wednesday, June 13, 2012, from 7:00 a.m. to 8:00 p.m. for the annual Kiddie Karnival. The event begins at 11:00 a.m.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to grant the Kiwanis permission to use Jaycee Park for the Kiddie Karnival on June 13, 2012 from 7:00 a.m. to 8:00 p.m. Motion carried 3-0.

**5K RUN/WALK**

Philip Stutsman asked permission to use certain City streets, the gazebo, and four shelter houses at Buehler Plaza for a 5K run/walk for his aunt, Barb Young, on Saturday, July 7, 2012, from 6:45 a.m. to 11:00 a.m. The route begins

at Buehler Plaza, travels west on 4<sup>th</sup> Street, north on Mill Street, east on 15<sup>th</sup> Street to the river walk walking path, and follow the path back to the plaza area.

Stutsman said volunteers will be at the main intersections. He said there will be a police escort and a gator at the end.

Mayor Seitz asked Stutsman to talk to Police Chief Bennett to clarify leading or following the participants and where we want to be as a department.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the request for a 5K run/walk on July 7, 2012, from 6:45 a.m. to 11:00 a.m. and use the shelter houses and gazebo. Motion carried 3-0.

### **STREET CLOSURE**

Randy Judy with A/C Furnace and Faucets Inc asked permission to close Main Street between 9<sup>th</sup> and 11<sup>th</sup> Streets and close 10<sup>th</sup> Street between Newton and Main Streets sometime next week for one day or less to do a sewer repair at 10<sup>th</sup> and Main Streets.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to give permission to Randy Judy to make sewer repairs the week of May 27<sup>th</sup> in the area of Main Street between 9<sup>th</sup> and 11<sup>th</sup> Streets and W. 10<sup>th</sup> Street. Motion carried 3-0.

### **JASPER JAYCEES BEER GARDEN TRAILER**

Scott Meneilly, representing the Jasper Jaycees, asked permission to park a trailer in three parking spaces on 4<sup>th</sup> Street between Main and Jackson Streets, same as in previous years, from Friday, July 27 to August 7, 2012 during the Strassenfest. The trailer is used to store the beer garden supplies.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to allow the Jasper Jaycees to use three parking spaces along 4<sup>th</sup> Street for their trailer from July 27 to August 7, 2012. Motion carried 3-0.

### **STRASSENFEST STREET CLOSINGS**

Meredith Voegerl, representing the 2012 Jasper Strassenfest Committee, presented a list of street closings and use of City property during the Strassenfest.

**Monday July 30th at 6:00 p.m.** for Bier Garten tent raising on lower Main Street:

Main Street between 3<sup>rd</sup> Avenue and 5<sup>th</sup> Street

4<sup>th</sup> Street between Jackson Street and Newton Street

5<sup>th</sup> Street between Jackson Street and Newton Street

**NOTE: These streets shall remain closed until the conclusion of the fest.**

**Wednesday Aug 1st from 3:00 p.m. until 9:00 p.m.** for carnival ride setup

Main Street adjacent to Jasper City Hall building to between 8<sup>th</sup> and 9<sup>th</sup> streets

7<sup>th</sup> Street between Newton Street and the east side of City Hall

8<sup>th</sup> Street between Newton Street and Jackson Street

**Wednesday Aug 1st from 5:30 until 9:00 p.m.** for booth and stand setup

Main Street between 5<sup>th</sup> Street and in between 8<sup>th</sup> and 9<sup>th</sup> Streets, including entire Public Square

6<sup>th</sup> Street between Jackson Street and Newton Street

**Thursday Aug 2nd at 4:30 p.m.**

The Public Square at the following intersections:

4<sup>th</sup> & Newton 5<sup>th</sup> & Newton 6<sup>th</sup> & Newton 7<sup>th</sup> & Newton 8<sup>th</sup> & Newton

4<sup>th</sup> & Jackson 5<sup>th</sup> & Jackson 6<sup>th</sup> & Jackson 7<sup>th</sup> & Jackson 8<sup>th</sup> & Jackson

Main Street between 3<sup>rd</sup> Avenue and 9<sup>th</sup> Street

**\*\*Thursday Aug 2nd from 5:45 p.m. until 7:00 p.m.** for Children's Box Parade

6<sup>th</sup> street between Mill Street (ONB parking lot) and the Public Square

**Friday Aug 3rd at 4:30 p.m.**

The Public Square at the following intersections:

4<sup>th</sup> & Newton 5<sup>th</sup> & Newton 6<sup>th</sup> & Newton 7<sup>th</sup> & Newton 8<sup>th</sup> & Newton

4<sup>th</sup> & Jackson 5<sup>th</sup> & Jackson 6<sup>th</sup> & Jackson 7<sup>th</sup> & Jackson 8<sup>th</sup> & Jackson

Main Street between 3<sup>rd</sup> Avenue and 9<sup>th</sup> Street

**Friday Aug 3rd from 4:30 p.m. until conclusion** of Waterball contests:

6<sup>th</sup> Street between McCrillus Street and Mill Street

**Friday Aug 3rd at 6:00 p.m. AND 7:30 p.m. until conclusion** of Spirit of Jasper Train

Rides

Intersection of 2<sup>nd</sup> and Jackson Streets (request from Indiana Railway Museum)

**Saturday Aug 4th at the following times 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30**

**p.m., and 5:00 p.m. until conclusion** for Spirit of Jasper Train Rides

Intersection of 2<sup>nd</sup> and Jackson Streets (request from Indiana Railway Museum)

**\*\*\*Saturday Aug 4th from 7:00 a.m. until conclusion** of Wettlauf race:

Main Street between 7<sup>th</sup> Street and 9<sup>th</sup> Street

**Saturday Aug. 4th from 8:00 a.m. until 12:00 midnight**

The Public Square at the following intersections:

4<sup>th</sup> & Newton 5<sup>th</sup> & Newton 6<sup>th</sup> & Newton 7<sup>th</sup> & Newton 8<sup>th</sup> & Newton

4<sup>th</sup> & Jackson 5<sup>th</sup> & Jackson 6<sup>th</sup> & Jackson 7<sup>th</sup> & Jackson 8<sup>th</sup> & Jackson

Main Street between 3<sup>rd</sup> Avenue and 9<sup>th</sup> Street

**Sunday Aug 5th from 11:00 a.m. until 5:00 p.m.**

The Public Square at the following intersections:

4<sup>th</sup> & Newton 5<sup>th</sup> & Newton 6<sup>th</sup> & Newton 7<sup>th</sup> & Newton 8<sup>th</sup> & Newton

4<sup>th</sup> & Jackson 5<sup>th</sup> & Jackson 6<sup>th</sup> & Jackson 7<sup>th</sup> & Jackson 8<sup>th</sup> & Jackson

Main Street between 3<sup>rd</sup> Avenue and 9<sup>th</sup> Street

**Sunday Aug 5th from 11:30 a.m. until conclusion** of parade.

(Please see attached sheet for special parade street closures)

**SPECIAL PARKING REQUESTS FOR ENTERTAINMENT ACTS AND JAYCEE BIER GARTEN**

**Wednesday Aug. 1st**

6 cones with no parking signs on E. 7<sup>th</sup> and Jackson Street

NOTE: To be set out by 4:00 p.m.; these are to remain in place until midnight

Saturday Aug 4<sup>th</sup>.

4 cones with no parking signs to be set in parking lot of NE corner of 5<sup>th</sup> St. and Newton Street.

NOTE: These cones will stay in place until midnight Saturday August 4<sup>th</sup> will be set out by Gary Schnell (Entertainment Coordinator) nightly for entertainment parking.

For the Bier Garten - 3 parking spaces on 4<sup>th</sup> street between Main and Jackson Streets for trailers.

**CITY PROPERTY USAGE FOR STRASSENFEST EVENTS**

**Thursday**

**Ruxer Golf Course** beginning at 9:00 a.m. until conclusion for Youth Golf Tournament

**Friday**

Mill beginning at 6:30 p.m. until conclusion for Entertainment

**Saturday**

**Riverwalk Plaza** 7:00 a.m. – 5:00 p.m. for two events:

Auto Schau from 8:00 a.m. – 12:00 p.m. and Award Ceremony for BBQ Contest at 4:00 p.m.

Bohnert Park beginning at 9:00 a.m. until conclusion for Volleyball Contest

**Schroeder Complex** beginning at 9:00 a.m. until 3:00 p.m. for two events:

Special Vintage Baseball Tournament AND Autolauf Road Rally

(Note: The Autolauf specifically requests the Southwest portion of the parking lot for lining up of vehicles for event and would like some barricades to separate their event from event parking for Vintage Baseball game.)

**Log Barn** from 9:30 – 2:00 p.m. for Tours and entertainment beginning at noon

**Parker Park** 11:00 a.m. until conclusion of event for Children's Pet Show

**Mill** from 1:00 p.m. – 3:00 p.m. for Entertainment

**Jasper City Library** 1:00 p.m. – 4:00 p.m. for Genealogy Open House

### **Sunday**

**Jaycee Park** 7:00 a.m. to 8:00 a.m. for Strassenfest Bicycle Ride

### **Multi-Day City Property Usage**

**Jasper City Mill** Thursday 10:00 a.m. 4:00 p.m., Friday 10:00 a.m. – 7:00 p.m., Saturday 10:00 a.m. – 5:00 p.m., Sunday 12:00 p.m. – 5:00 p.m. for open house

**Municipal Golf Course** Friday 2:00 p.m., Saturday 8:00 a.m. and 2:00 p.m., and Sunday 8:00 a.m. and 2:00 p.m. until conclusion of Golf Tournament

**Train Depot** Friday 6:00 p.m. and 7:30 p.m., Saturday 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. for Spirit of Jasper Train Rides

**Jasper City Hall Restrooms** Thursday Aug. 2<sup>nd</sup> to Saturday August 4<sup>th</sup>

Entertainment Coordinators Gary and Marcia Schnell have pre-arranged this agreement, and are responsible for Entertainment Acts using City Hall facilities for costume changes and for set breaks.

### **Notes:**

The City Hall Parking lot will be for handicapped accessible parking only during the hours of the Strassenfest. Violators will be ticketed and towed at owners' expense. Parking will NOT be allowed on the Public Square during the fest. Violators will be ticketed and towed at owners' expense.

Driving around barricades will not be allowed. Violators will be ticketed and towed at owners' expense.

### **Strassenfest Parade Street Closings**

**11:30** Mill St from 15<sup>th</sup> to 16<sup>th</sup> Streets, one way North only

✓ 15<sup>th</sup> Street from Kellerville Road to Main Street; one way westbound for Parade traffic and 15<sup>th</sup> Street residents.

✓ Royal Street from E 15<sup>th</sup> Street to Kellerville Road

✓ Jackson Street from 15<sup>th</sup> to 17<sup>th</sup> Streets; one way southbound for Parade traffic only.

**12:30** ✓ 15<sup>th</sup> Street from US 231 to Main Street, closed to eastbound traffic

✓ All Cross Street intersections closed except 9<sup>th</sup> Street and 13<sup>th</sup> Street

**12:50** ✓ Main Street and Jackson Street closed from 6<sup>th</sup> Street to 15<sup>th</sup> Street

✓ 9<sup>th</sup> Street and 13<sup>th</sup> Street closed at Jackson Street and Main Street

### **Note:**

♦ Parade traffic line up on both sides of 15<sup>th</sup> Street.

- ◆ Parade entries can travel East on 15<sup>th</sup> Street on the North side of the street AFTER completing parade
- ◆ Use of Kellerville Road for entries to gain access to 15<sup>th</sup> Street
- ◆ Violations of these rules or any safety issue will result in the police department removing violating entries from the parade route.

Voegerl said the committee also wants permission to use Schroeder Complex and to close 2<sup>nd</sup> Street from Clay Street to US231 on Wednesday, July 4, 2012 from 8:00 p.m. to 11:00 p.m. for a fireworks display.

Street Commissioner Raymond Eckerle suggested closing 2<sup>nd</sup> Street near the area of Fuzzy's instead of US231 so people have access to the businesses in that area.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the 2012 Strassenfest street closings and use of City property contingent upon review by the police, fire, and street departments and direct their questions to the Strassenfest Committee. Motion carried 3-0.

### **CAMBRIDGE ESTATES DRAINAGE PLAN**

Phil Buehler, representing Kerstiens Development, asked the Board to approve a modification to the drainage plan for Cambridge Estates. Someone wants to build a house on Lot 27. The original drainage plan contains a swale and a yard inlet. Because of the location of the driveway, they need an additional yard inlet. Buehler displayed the drainage plans and explained the original and proposed changes.

City Engineer Chad Hurm said the driveway is still in the public utility and drainage easement, therefore, the owner will need to request an encroachment at a later meeting.

A **motion** was made by Timothy Bell and seconded by David Prechtel to approve the revised drainage plan as proposed for Cambridge Estates. Motion carried 3-0.

### **HIGH WEED COMPLAINTS**

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: John Davis/Tamara Dimmett, 3031 N Anthony Court, Huntingburg  
Location: 149 E 36<sup>th</sup> Street, Victory Villa 6<sup>th</sup> Addition, Lot 128

Owner: Arthur and Mary Heberer, 7602 S 75E, Ferdinand  
Location: 915 Main Street

Owner: RSH Holdings LLC, PO Box 868, Jasper  
Location: 555 E 8<sup>th</sup> Street

Owner: Blanca Salas, 399 S Washington St, Greencastle, PA 17225  
Location: 939 Bartley Street

Owner: A&G LLC, 5235 W Oak Ridge Drive, Jasper  
Location: 1022 Fairview Drive

Owner: Dahlia Dunn, 487 N Truman Road, Jasper  
Location: PT NE NE 34-1-5 .60A

Owner: David Murphy and Martha Faul, 425 N Pennsylvania St, Indianapolis  
Location: Lot on Leslie Dr, Northwood Park Lot 75

Owner: Eunice Rohleder, 172 Ashbury Court, Jasper  
Location: 172 Ashbury Court

Owner: Holly Smith, 1336 Main Street, Jasper  
Location: 1336 Main Street

Owner: Alfred Seifrig, 1728 E Riverside Dr, Evansville, IN 47714  
Location: E 12<sup>th</sup> Street, Schumachers Subdivision, Lots 35 and 36

Owner: Michael Bland, 5134 Sandy Forge Dr, Indianapolis, IN 46221  
Location: 2405 Sunset Drive

#### **REMOVE ASSET**

Fire Chief Kenneth Hochgesang asked permission to remove and dispose of Mita copier, asset #101475, which is no longer functional.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to give permission to Chief Hochgesang to dispose of asset #101475. Motion carried 3-0.

#### **VOLUNTEER FIREFIGHTER STATUS CHANGE**

Fire Chief Kenneth Hochgesang said Nicholas Lucas who was hired May 2, 2011 has completed his one year probationary period. Hochgesang asked to move Lucas from the probationary to regular firefighter status.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to move Nicholas Lucas from probationary to regular firefighter after completion of one year of training. Motion carried 3-0.

#### **POLICE ACTIVITY REPORT**

Police Chief J. Michael Bennett distributed copies of the April 2012 police department activities report.

#### **TRANSFER VEHICLES**

Police Chief J. Michael Bennett asked permission to transfer the 2004 Ford Explorer used by the police department to the engineering department and

take possession of the 2009 Pontiac G6 that was used by the personnel/safety/loss control department.

A **motion** was made by Timothy Bell and seconded by David Prechtel to transfer the 2004 Ford Explorer from the police department to the engineering department and transfer the 2009 Pontiac G6 from the personnel/safety/loss control department to the police department. Motion carried 3-0.

### **STATE ROAD SALT PROGRAM**

Street Commissioner Raymond Eckerle said for the 2011-12 winter season the City agreed to participate in the Indiana Road Salt Program and is required to purchase 80% of the 1100 tons [880 tons] we committed to purchase. Because of the mild winter, the City only ordered 227 tons and needs to order another 653 tons to fulfill our commitment. Eckerle said the City currently has 900 tons of road salt on hand.

For the 2012-13 winter season, the City must commit to 70% of the 1100 tons [770 tons] and is required to purchase 80% of the 770 tons of road salt [616 tons]. The price per ton is \$64.25. Eckerle recommended participating in the 2012-13 Indiana Road Salt Program and committing to the 70% of 1100 tons or 770 tons at \$64.25 per ton. Eckerle said the street department is working with the Jasper Electric power plant for a temporary storage area for some of the surplus salt.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the 770 tons at \$64.25 per ton as contracted for the 2012-13 winter season. Motion carried 3-0.

### **2012 PROPOSED STREET PAVING PROJECTS**

Street Commissioner Raymond Eckerle distributed copies of the 2012 proposed street paving projects. All the streets are inspected and they identify the ones that are in critical or poor condition. An estimated cost is placed with the identified streets. Based upon the amount of dollars that is in the budget, certain identified streets are then placed into five different paving phases for 2012. The list of proposed projects is also given to each department.

### **50/50 SIDEWALK REPLACEMENT PROGRAM**

City Engineer Chad Hurm said Welsh Realty Corp. 332 3<sup>rd</sup> Avenue submitted a request to participate in the 50/50 sidewalk replacement program. Hurm said the replacement meets the requirements of the program. The total cost of the project is \$6958.50 with the owner's share \$3479.25.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to allow Welsh Realty Corp. to participate in the 50/50 sidewalk replacement program for a total project cost of \$6958.50 and the owner's share of \$3479.25. Motion carried 3-0.

### **ADA COORDINATOR**

Personnel/Safety/Loss Control Director Cale Knies said City Engineer Chad Hurm is now serving as the A.D.A. Coordinator for the City of Jasper. This information is posted at the entrance of city hall.

### **SMOKING PROHIBITED**

City Attorney William Shaneyfelt said effective July 1, 2012 there is a state law that prohibits smoking in public buildings and within eight feet of the entrances to the buildings. The City already has a no smoking policy. Signage is required to be placed at the entrances of the buildings.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:12 a.m.

The minutes were hereby approved \_\_\_\_ with   X   without corrections or clarification this 12<sup>th</sup> day of June, 2012.

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**Mayor Terry Seitz**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**